



## **FINANCE COMMITTEE**

**MARCH 1, 2010**

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### **MINUTES**

#### **I. CALL TO ORDER**

Vice Chair Lynn Norman called the meeting to order 6:00 p.m. in Conference Room No. 1 located on the second floor of the City Hall Annex located at One East Main Street in Auburn. Vice Chair Norman and Member John Partridge were present. Chair Nancy Backus was excused. Present during the meeting were Mayor Peter B. Lewis; City Attorney Daniel B. Heid; Human Resources and Risk/Property Management Director Brenda Heineman; Risk Manager Rob Roscoe; Financial Planning Manager Karen Jester; Public Works Director Dennis Dowdy; and Deputy City Clerk Cathy Richardson.

Members of the audience included Wayne Osborne, Jeff Oliphant, and Jay Thorpe.

#### **II. CONSENT ITEMS**

##### **A. Approval of Minutes**

- 1. Minutes of the February 16, 2010 Finance Committee meeting.**

##### **B. Vouchers**

###### **1. Claims**

F4.9.5

Claims check numbers 392716 through 393074 in the amount of \$2,821,060.82 and a wire transfer in the amount of \$98,151.42 dated March 1, 2010.

###### **2. Payroll**

F4.9.2

Payroll check numbers 528424 to 528525 in the amount of \$323,480.26 and electronic deposit transmissions in the amount of \$1,170,773.90 for a grand total of \$1,494,254.16

for the pay period covering February 11, 2010 to February 24, 2010.

Committee members reviewed the consent items and briefly discussed voucher numbers 392704, 392747, 392771, 392801, 392806, 392808, 392839, and 392985.

Member Partridge moved to approve the consent agenda. Vice Chair Norman concurred.

MOTION CARRIED UNANIMOUSLY. 2-0.

### **III. ORDINANCES AND RESOLUTIONS**

#### **A. Ordinances**

There was no ordinance for Committee consideration.

#### **B. Resolutions**

##### **1. Resolution No. 4574**

O4.4.11, A3.17, A3.13.4

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute an agreement between the City and Auburn Professional Plaza, LLC, amending various previous agreements

Committee members reviewed Resolution No. 4574 and briefly discussed procedures related to purchasing bonds.

Member Partridge moved to approve and forward Resolution No. 4574 to the full Council. Vice Chair Norman concurred.

MOTION CARRIED UNANIMOUSLY. 2-0.

### **IV. DISCUSSION ITEMS**

#### **A. Resolution No. 4567**

O4.9.1 C201A

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor to execute an Interagency Agreement with King County for the purpose of completing the relocation of a county sanitary sewer line for the M Street Grade Separation Project No. C201A

Director Dowdy explained that Resolution No. 4567 provides for the property acquisition phase for the M Street Grade Separation Project and displayed a map depicting the area for the relocation of the county sanitary sewer line. A consultant will identify the specific right-of-way needs and purposes for the project and provide appraisals for negotiation purposes. Resolution No. 4567 also authorizes an Interagency Agreement with King County Metro for relocation of the sewer line and provides for cost sharing. Director Dowdy outlined the proposed location for the county sewer line relocation which is the same location that the City planned to locate the storm line. Relocating the sewer line will eliminate the need for a pump station.

**B. Lease Agreement with King County Rural Library District**

Risk Manager Roscoe stated that the lease agreement authorizes the request of King County Rural Library District, doing business as King County Rural Library System (KCLS), to expand the library. The facility is owned by KCLS but the property is owned by the City of Auburn. The agreement allows for the library expansion at the expense of KCLS and clarifies responsibilities with regard to termination of the lease or cessation of the library.

Vice Chair Norman inquired regarding storage of the public artwork located at the library during the expansion.

Manager Roscoe will investigate KCLS plans and report back to Committee members.

Committee members briefly reviewed the lease agreement terms.

**V. ADJOURNMENT**

There being no further business to come before the Committee, the meeting adjourned at 6:26 p.m.

APPROVED THE \_\_\_\_\_ DAY OF MARCH 2010.

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Lynn Norman, Vice Chair

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Cathy Richardson, Deputy City Clerk